

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 1<sup>st</sup> DAY OF OCTOBER 2012, 7:00 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

<b>PRESENT:</b>	Gary Creed	-Chair
	James Politis	-Member
	Matthew Gabriele	-Member
	Christopher Tuck	-Member
	Annette Perkins	-Member
	Mary Biggs	-Secretary-Treasurer
	William Brown	-Vice Chair
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
	Joel Donahue	-Planning Commission

**ABSENT:**

### **CALL TO ORDER**

Chair Creed called the meeting to order and determined that a quorum was present.

### **PUBLIC ADDRESS SESSION**

There were no comments from the public.

### **CONSENT AGENDA**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated October 01, 2012.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
James Politis		
William Brown		
Christopher Tuck		
Annette Perkins		
Mary Biggs		
Matthew Gabriele		

**APPROVAL OF MINUTES  
DATED SEPTEMBER 04, 2012**

On a motion by James Politis, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated September 04, 2012.

The vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

Gary Creed  
Christopher Tuck  
James Politis  
William Brown  
Mary Biggs  
Annette Perkins  
Matthew Gabriele

**FINANCIAL REPORT**

The financial report for period ending September 30, 2012, was presented for review and discussion

**DIRECTOR'S REPORT**

1. Monthly Activities Report  
The September 2012 report was presented for review and discussion
2. Notice to Customers of Water Authority Joinder  
Attached is the notice to the first cycle of PSA customers that was included in their September 2012 utility bills. The bills to the first cycle of PSA customers were mailed September 14, 2012 and the second cycle mailing was on September 27, 2012.
3. Riner Sewage Treatment Plant Copper and Zinc Removal System  
The current Riner Sewage Treatment Plant (STP) permit issued September 21, 2008 included new stringent limits for copper and zinc which become effective September 21, 2012. The permit includes a requirement of annual progress reporting for the copper/zinc removal system process development, design, installation and start-up of the proposed treatment system. The stringent copper and zinc permit limits are due to the small receiving stream to which the STP discharges  
We selected an "end of process" ion exchange system using specifically charged media in canisters which will receive STP flow upstream of the UV system to remove copper and zinc prior to discharge. This system is designed to specifically capture copper and zinc on the contractor supplied media and when the media is exhausted, the contractor will replace the canisters and reconstitute the exhausted canisters at the contractor's facility.  
We completed the system installation during the second week of September 2012 with system start-up on September 20, 2012.
4. Water and Sewer Design & Construction Standards  
The second edition of the Water and Sewer Design & Construction Standards were issued in September 2007 and approved by the Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ). VDH issued a Memorandum of Understanding (MOU) to the PSA that allows the PSA the right to approve limited water design plans/projects without VDH review. However, the current MOU will expire in December 2012. DEQ no longer performs review of sewer design plans/projects and this function has and will continue to be done by the PSA.

The proposed third edition of the Water and Sewer Design & Construction Standards were submitted to VDH on August 6, 2012 along with a request for a new MOU. VDH staff have confirmed receipt and indicated that they expect to issue comments shortly.

5. Mutual Aid Agreement with the Town of Christiansburg

Auburn school plans included placement of 6 to 7 feet of fill material over an existing water main within the site which is a major supply line for the Riner Water System. We objected to the placement of the proposed fill because existing PSA equipment would be unable to excavate the proposed depth while adhering to mandatory safety requirements. Current PSA equipment is able to safely reach the existing water main. A mutual aid agreement with the Town of Christiansburg was proposed as a solution for this issue. The Town Manager confirmed by email that the Town would execute a mutual aid agreement to provide larger equipment capable of safely excavating the proposed deeper depth of the existing water main. The county Attorney prepared a Memorandum of Agreement that was forwarded to the Town Manager for review and comment. On February 27, 2012, the Town Manager indicated that the Town has concerns with being able to meet some of the requirements of the initial agreement. We met on site and reviewed conditions relative to the work and believe that we addressed the concerns.

A revised agreement was prepared and sent to the Town for approval on March 8, 2012. Upon inquiry of the status, another revised agreement form was sent to the Town Engineering Director on May 29, 2012. A number of inquiries of this matter have been sent to the Town with the latest on August 20, 2012. Town staff indicated that the revised agreement is currently under review by the Town Attorney and that they expect approval in the near future.

This agreement will need to be executed prior to PSA approval of the Auburn School project. The Director plans to notify the design engineer of this requirement for their information.

6. BVPI Sanitation Authority Billing

Attached is a spreadsheet developed by the BVPI Sanitation Authority identifying the percentage paid by the 3 customers (Blacksburg, VPI & PSA) from the third quarter of 2007 to the second quarter of 2012. Also attached is a billing summary from 2005 to present showing volumes, percentages and amount billed for all three customers.

The revised billing procedure of using sewer meters for all customers went into effect the third quarter of 2011. From that time forward, the percent paid by the PSA has decreased significantly.

7. Water Break at Rowe Furniture

On Thursday August 23, 2012, a large water main break occurred on the 10" fire main within the Rowe Furniture property. A large volume of water (+/- 750,000 gallons) was lost due to this break. It was unclear as to the ownership of the water main as all records on hand are inconclusive. Because of the water loss, business shutdown and uncertain documentation, the PSA Director agreed to have the PSA maintenance crew fix the break with the understanding that the PSA would seek reimbursement if the water main turned out to be Rowe's responsibility.

We have researched all available records from the PSA, Economic Development, design engineers and Montgomery County Courthouse. This review did not find any record of a public water line easement for the 10" fire main. Without a public easement, the fire main would be considered private. A meeting with Rowe has been scheduled for October 12, 2012 to review.

## **AUTHORITY MEMBERS' REPORT**

Member Gabriele	-No Report
Member Politis	-No Report
Member Perkins	-No Report
Member Brown	-No Report
Member Tuck	-No Report
Member Biggs	-No Report
Member Creed	-No Report

## **INTO CLOSED MEETING**

**(In at 7:15 p.m.)**

On a motion by Christopher Tuck, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for the discussion of the following:

Section 2.2-3711

- (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

James Politis  
Annette Perkins  
William Brown  
Mary Biggs  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

## **OUT OF CLOSED MEETING**

**(Out at 7:35 p.m.)**

On a motion by Christopher Tuck, seconded by James Politis, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

James Politis  
Annette Perkins  
William Brown  
Mary Biggs  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

### **CERTIFICATION OF CLOSED MEETING**

On a Motion by Mary Biggs, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

James Politis  
Annette Perkins  
William Brown  
Mary Biggs  
Gary Creed  
Christopher Tuck  
Matthew Gabriele

### **ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for November 5, 2012.